

INSTRUCTIONS FOR AUTHORS

The organizers of the meeting request the authors to follow the guidelines that are suggested below:

1. Maximum length of paper is 10 pages.
2. Please include an abstract as part of the paper.
3. **Please bring or mail 200 hard copies** of your paper for distribution at the meeting. If you decide to mail the copies, send them directly to the Fairmont Copley Plaza. Packages may be delivered to the Hotel 3 days prior to the date of the function. Packages or materials of excessive weight or value must be approved for receipt by the Hotel prior to shipping. Receiving hours are from 6:30 a.m. – 3:30 p.m., Monday through Saturday. Should special arrangements for delivery be necessary, please contact the Convention Services Manager (Misha Larson). The following information must be indicated on all packages to ensure proper delivery:

ADDRESS LABEL:

THE FAIRMONT Copley Plaza
138 St. James Avenue
Boston, MA 02116

CONTENTS IDENTIFICATION LABEL:

2005-RERTR International Meeting
JOHN A. DOE
c/o Linda Legerski
HOLD FOR ARRIVAL
11/06-10/2005
Attn: Manager Misha Larson
Number of Boxes: 1 of 2

4. Your paper will be published in the RERTR-2005 proceedings and an electronic version will be posted on the RERTR Program website. To assist us in expediting this procedure, we would appreciate it if the paper is sent to us by e-mail, on diskette(s), CD, or on a Zip disk prior to the meeting or by **October 10, 2005**. If this is not possible, please provide an electronic version of your paper on diskette(s), CD, or Zip disk to the registration desk at the meeting.